



Barwon Coast

Expression of Interest for Mobile Traders (Daily Delivery)

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1. Acknowledgement

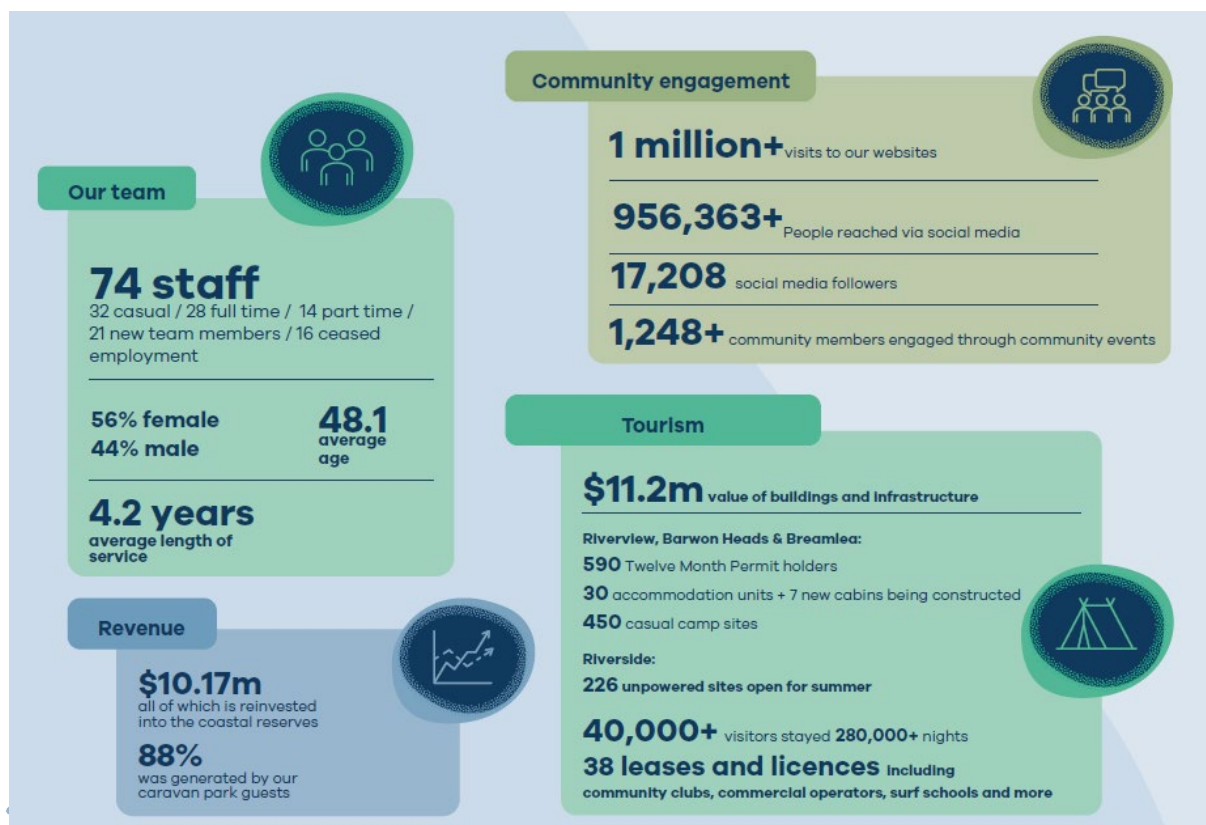
Barwon Coast acknowledges and respects the Wadawurrung People as the original custodians of the marine and coastal environment of the southern Bellarine Peninsula and their unique ability to care for Country and deep spiritual connection to it. We honour Elders past and present whose knowledge, and wisdom has ensured the continuation of culture and traditional practices. We are committed to working with the Wadawurrung people to care for the coast.

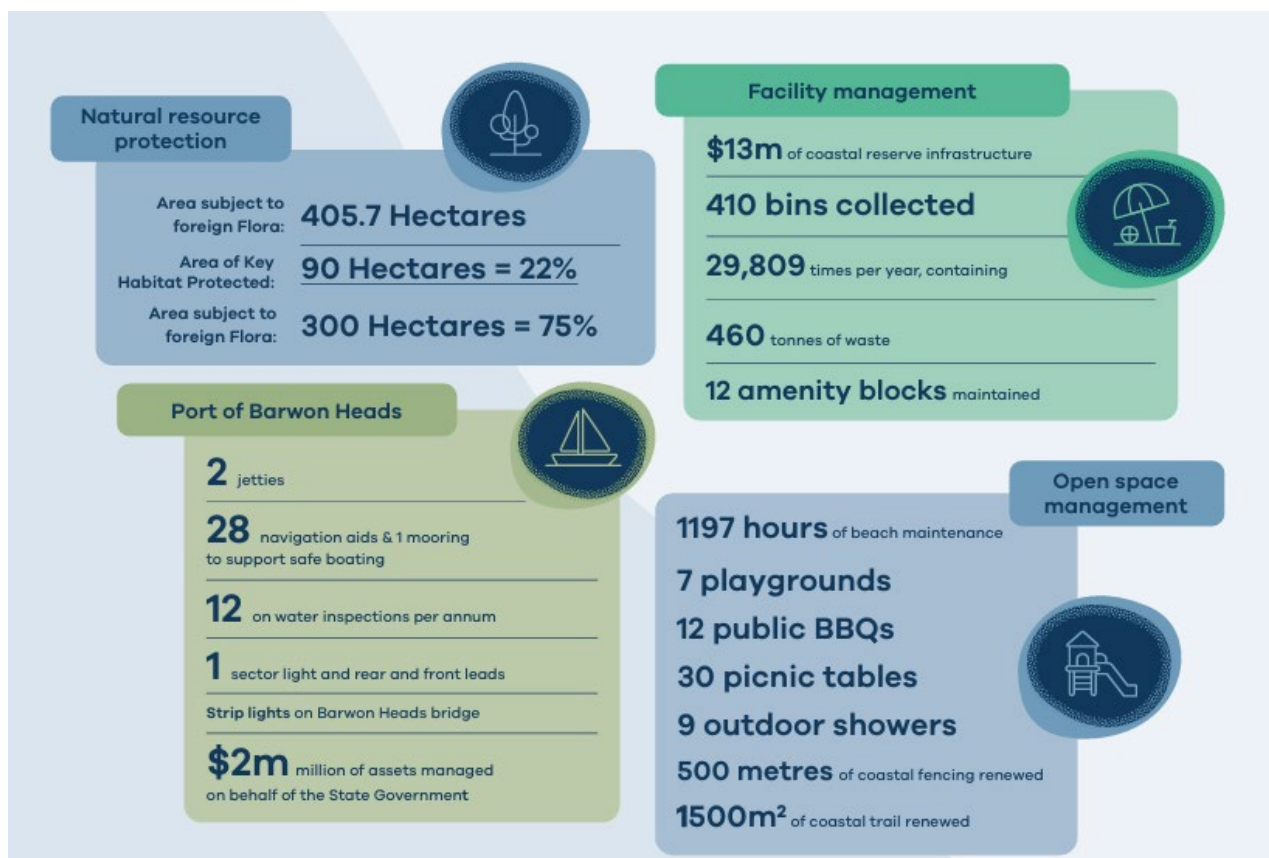
2. Barwon Coast

Under the Crown Land (Reserves) Act 1978 Barwon Coast Committee of Management Inc. (Barwon Coast) is delegated to manage the Crown land reserves from beach access at Collendina on the eastern boundary of Ocean Grove, through to Breamlea. Committee members are appointed by the Minister for Environment.

Barwon Coast is responsible for operating caravan parks and camping grounds, (this includes the Riverview Family Caravan Park, Ocean Grove; the Riverside Campground Ocean Grove; the Barwon Heads Caravan Park, Barwon Heads and Breamlea Caravan Park, Breamlea) managing the foreshores, public open spaces, flora and fauna, buildings and infrastructure, coastal trails, public amenities, signage, community facilities, licences and leases for use of land and buildings, and the Local Port of Barwon Heads. The income generated from commercial activities and leases and licences is used to operate the caravan parks and campground, and to look after the Crown land reserves.

A range of supporting activities also enable the organisation to operate effectively, including strategic coastal planning, community education and engagement, partnerships with volunteer groups, and core corporate services such as people and culture, payroll, finance, IT, and risk management.





3. Content

This specification is to be read in context. It will always be the responsibility of the service provider to achieve a standard of delivery of service deemed acceptable to Barwon Coast.

4. Opportunities

We're offering prime spots across our beautiful park locations for mobile trade operators to serve up mouthwatering delights and elevate the visitor experience. Whether you're brewing artisan coffee, whipping up gourmet bites, or dishing out street food favourites, this is your chance to shine in our parks.

Spots are limited—so roll in, set up, and serve joy by the cup, cone, or plate.

Let's make our parks the tastiest destinations around!

4.1 Operations

Barwon Coast is seeking suitably qualified mobile traders with excellent operational knowledge to provide a high-quality visitor experience throughout the Barwon Heads Caravan Park, the Riverside Campground - Ocean Grove, Riverview Family Caravan Park - Ocean Grove and Breamlea Caravan Park.

Each location offers unique selling points:

- Barwon Heads Caravan Park welcomes 4,600 visitors.
- Riverside Campground welcomes 1,950 visitors.
- Riverview Family Caravan Park welcomes 3,100 visitors.
- Breamlea Caravan Park welcomes 1,600 visitors.

5. Time of Commencement of the Provision of Service and the Service Provision period

The service provider will be prepared to provide the said service from 20 December 2025 to 26 January 2026 inclusive.

6. Litter and Pollution Control

The service provider will provide rubbish containers and place all rubbish therein and remove from the site. It is the responsibility of the service provider to ensure litter, waste produced whilst performing duties, and any other refuse resulting directly or indirectly from the service provider's work, is not allowed to litter the area surrounding the operational site.

Fuel, oil or similar liquid or solid pollutants will not be discharged onto the ground or into drains. Spillages will be contained and removed at the service provider's cost.

7. Damage

The service provider shall exercise due care and avoid damage to shrubs, trees, signs, fences and all other infrastructure. Any damage caused by the service provider, their employees, or subcontractors, will be immediately repaired by the service provider to the satisfaction of Barwon Coast. All such repairs will be undertaken at the service provider's cost.

8. Nature of Works

9.1 Daily delivery by a mobile van of; milk, bread and cakes, fruit and vegetables, and ice cream and drinks throughout the Riverside Campground – Ocean Grove, Riverview Family Caravan Park – Ocean Grove, Barwon Heads Caravan Park and Breamlea Caravan Park.

9.2 Food services from a stationary or mobile van at:

- Riverside Campground – Ocean Grove
- Riverview Family Caravan Park – Ocean Grove
- Barwon Heads Caravan Park
- Breamlea Caravan Park

9.3 Coffee from a stationary or mobile van at Caravan parks and listed at 9.2

The service provider is anticipated to deliver the goods as detailed daily from 20 December 2025 – 26 January 2026 inclusive.

9. Identification of Sites

Prospective service providers may undertake an on-site inspection with Barwon Coast to identify the location and extent of the delivery area. An inspection can be arranged by contacting the Barwon Coast Office on 03 5254 1118 or email office@barwoncoast.com.au.

10. Supervision of Sites

Barwon Coast may undertake regular inspections of services to ensure a satisfactory standard in accordance with these Specifications. The service provider will be required to respond in writing to any concerns Barwon Coast may have with the standard or delivery of service.

11. EOI Enquiries

EOI enquiries can be directed to the EOI Manager:

Adrian Connan at adrian@barwoncoast.com.au or 0417 030 662. To retain the probity of the EOI process, applicants must direct all communication regarding the EOI via the EOI Manager.

12. Evaluation Criteria

Service providers are required to demonstrate their capacity to deliver the required services by providing the information requested on the separate application form. Where insufficient space is provided, please attach the information as a separate document.

The evaluation criteria will be based on:

- Business management and viability – previous experience
- Visitor experience – proposed hours of operation
- Environmental and cultural management – outline how you will demonstrate and promote environmental sustainability, as well as how you will manage environmental impacts. Examples include litter management, recycling and waste disposal.

13. EOI submission

All applicants must complete the separate application form. Applicants may also submit all requested additional attachment to support their proposal. Applicants are responsible for all costs associated with their proposal and response. All responses are to be submitted via email to office@barwoncoast.com.au by 5.00pm on Friday 7 November 2025.

Mandatory supporting material to attach to your application:

- All requisite licensing, accreditation, certifications and insurance requirements
- Certificate of Currency of Public Liability Insurance for a minimum of twenty million dollars noting Barwon Coast and the Department of Energy, Environment and Climate Action as interested parties
- Current copy of Food Trader Registration Certificate
- Photographs of the truck, van or trailer from which the mobile trading is proposed to take place.

14. Fee Payment

All successful applicants will be required to pay their nominated fee upon invoice and prior to 8 December 2025.