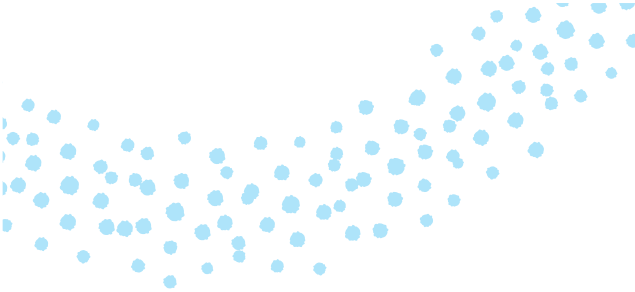




Barwon Coast

Expression of Interest: Mobile Traders Application Form



Application Form

All Applicants are required to complete and submit the below application form. Additional information may be submitted via attachments with your submission.

Applicant Checklist

Have you:

- ☐ Read the EOI document
- ☐ Conducted further reading, research and investigations, as appropriate
- ☐ Conducted a site visit if required
- ☐ Completed all sections of the application form below
- ☐ Attached additional supporting documents as required

Applicant details

Name of Applicant:

Business type (e.g.
sole trader, Trust):

ABN/ACN:

Directors / Principals:

Registered Address:

Contact Person:

Phone:

Email:

Where did you hear about this opportunity?

- ☐ Barwon Coast website
- ☐ Facebook post
- ☐ LinkedIn post
- ☐ Instagram post
- ☐ Barwon Coast email
- Other Click or tap here to enter text.

Responses to Evaluation Criteria

Please state which site you are applying for:

1. Business management & viability 25%

1.1. Please list below any prior mobile trading experience (commencing with the most recent).

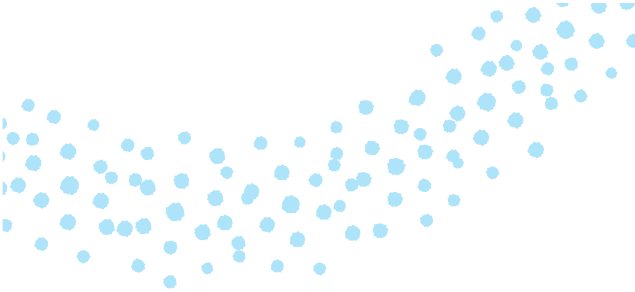
Service provided	Authority/Council	Date	Referee	Phone / Email

1.2. Please provide a brief overview of your business operations, including how you manage staffing and finances to ensure ongoing viability?

2. Visitor experience 25%

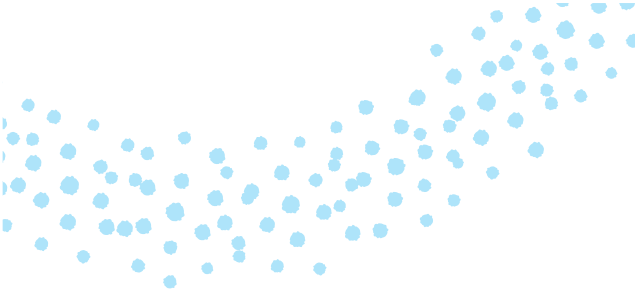
2.1. Proposed hours of operation – please note any periods of non-operation. The days and times of operations will form the successful applicants mobile trading permit terms.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Public Holidays
Time in								
Time out								



3. Environmental & cultural management 10%

- 3.1. Outline how the business will demonstrate and promote environmental sustainability, as well as how the business will manage environmental impacts. Examples include energy consumption, litter management, recycling and waste disposal.



Financial information checklist

Applicants are required to demonstrate that they have the financial capacity to provide over the term of the contract all requirements specified in this EOI. Accordingly, Applicants are required to provide the following information. If the answer to any of the following questions is "yes", provide an explanation.

a) Is the Applicant solvent and able to meet its debts as and when they fall due in the normal course of business?

Yes No

If No, please provide further details:

b) Are there any significant events, matters or circumstances which have arisen since the end of the last financial year which may significantly affect the operations of the Applicant?

Yes No

c) Are there any payments, disputes, court actions, collection, commercial defaults either recent (within the past 24 months) or which are imminent regarding the Applicant?

Yes No

d) Are there any proceedings, either actual or threatened against the Applicant, its parent or associated entities or any director of the Applicant, its parent or associated entities or have there been any such proceedings within the past five years? If so, what (if any) remedial action has been taken in respect of such proceedings?

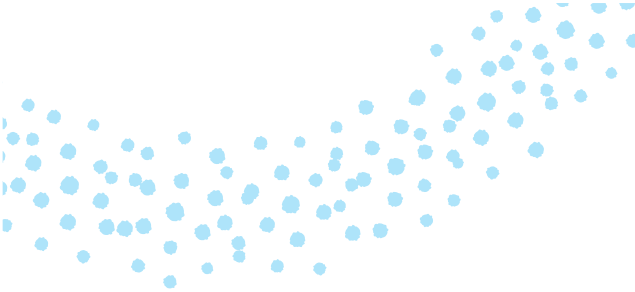
Yes No

e) Are there any bankruptcy actions against a director of the Applicant, its apparent or associated entities, or has there been within the past five years?

Yes No

f) Are there any de-registration actions against the Applicant, its parent, or associated entities on foot, or have there been any within the past five years?

Yes No



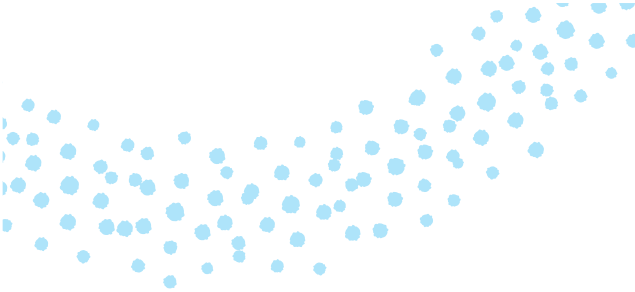
g) Is the Applicant, its parent, or associated entities currently in default of any agreement, contract, order or award that would or would be likely to adversely affect the financial capacity of the Applicant to provide the Services contemplated by this EOI?

Yes No

h) Are there any other factors which could adversely impact on the financial ability of the Applicant to successfully perform the obligations contemplated by this EOI?

Yes No

i) If you responded "yes" to any of the items from b) to h), please provide further details:



Occupational Health and Safety System

Service providers are required to demonstrate a commitment to compliance with the provisions of the Occupational Health and Safety Act 2004. The successful service provider will be required to enter into an agreement with Barwon Coast acknowledging Barwon Coast's Occupational Health and Safety Policy, a copy of which is available for viewing at the Barwon Coast's Office, Ewing Blyth Drive, Barwon Heads, Victoria.

Working With Children Check

Successful service providers will be required to confirm they will adhere to child safety standards and Barwon Coast's Child Safety Policy.

Public Liability Insurance

Service providers are required to maintain a Public Liability insurance policy. The service provider will complete the provided indemnity document and note the interest of Barwon Coast on the policy. The policy must be to a minimum value of \$20,000,000 and remain current for the duration of the service period.

Vehicle Registration & Insurance

All vehicles used in the provision of services shall be registered and have comprehensive motor vehicle insurance. Barwon Coast reserves the right to receive copies of registration and insurance certificates.

Operating Permits

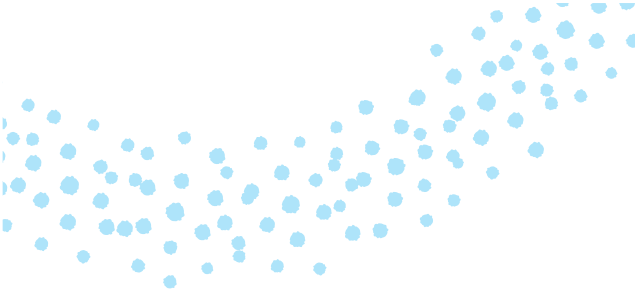
All vehicles used for transporting or vending foods must be fully compliant with the provisions of the Food Act 1984 and any Local Government Permit requirements. Barwon Coast require a copy of your Food Van registration from your local government authority.

Fee Payable

All successful applicants will be required to pay their nominated fee by 8 December 2025.

Other Information

Service providers may submit any other information they consider would support their submission.

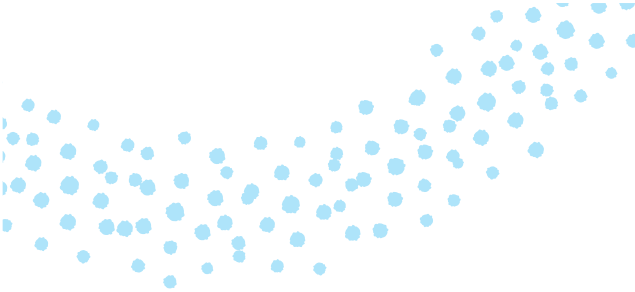


I, (name of person and Company)

Of (address)

Hereby offer to perform the services required in accordance with the specifications provided for:

Location	Service type (e.g. Coffee Van)	Mobile or Stationary Unit	Fee	Other Information
Riverside Campground, Ocean Grove				
Barwon Heads Caravan Park				
Riverview Family Caravan Park, Ocean Grove				
Breamlea Caravan Park				



Conflict of Interest Declaration

EOI application for Mobile Trader EOI

All Applicants are required to complete the following conflict of interest declaration. Where a relationship exists with any Barwon Coast staff member, please outline the details to be kept on record. Where a conflict of interest detrimental to the assessment process has been identified by Barwon Coast, a person may be asked not to participate in the EOI process.

Section 1: Applicant

Name:

Position/Title:

Organisation:

Phone

Number:

Email:

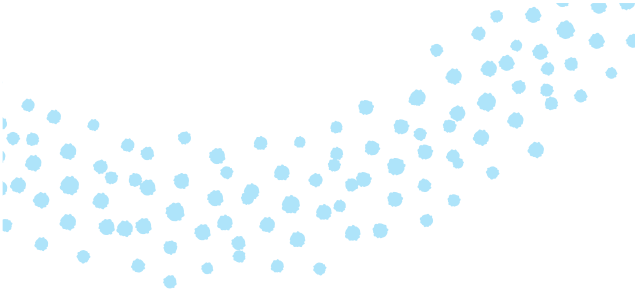
Address:

Section 2: Conflict of interest

As an Applicant in this EOI process I do not have any conflict of interest in this project (including an actual or a perceived conflict of interest).

OR

I have identified a perceived or actual conflict of interest with the following persons



The conflict relates to (tick appropriate box/s):

- | | |
|---|---|
| Relationship with Barwon Coast staff member | Outside work activities (paid/unpaid) |
| Relationship with external parties | Conflict of duty (e.g. membership of another public sector or private organisation) |
| Financial interest | Other (please detail): |

The conflict is expected to last (tick appropriate box):

- ☐ 0-12 months ☐ >12 months ☐ Ongoing

To the best of my knowledge and belief, any actual, perceived or potential conflicts between myself, my business and Barwon Coast and/or the designated EOI Project Manager have been fully disclosed in this declaration form. I acknowledge and agree to comply with any directions from Barwon Coast in respect of any actual, perceived or potential conflict of interest.

Signed:

Name:

Date: